



Ref: PCD/KC

9 July 2021

Dear Parent/Carer

**Year 10 Parents' Evening – Tuesday 20 July 2021: 17:00 to 20:00**  
**Online Appointment Booking and Video Appointments**

I would like to invite you to attend our Year 10 Parents' Evening on Tuesday 20 July 2021. This is an important evening to enable discussion regarding student progress with their teachers and also to answer any queries you may have.

The Academy has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an effective system to use in these difficult times.

Appointments can be made from Monday 12 July 2021 and will close on Friday 16 July 2021. Should you wish to make any changes after this date, please contact the Academy office – either on [enquiries@louthacademy.co.uk](mailto:enquiries@louthacademy.co.uk) with the title Year 10 Parents' Evening, or alternatively ringing the Academy on 01507 606349.

Please visit <https://louthacademy.schoolcloud.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. You will need to log in with the following information:

Student's First Name:  
Student's Surname:  
Student's Date of Birth:

Please note that in order for a parent to create a log in on the SchoolCloud, you must have parental responsibility on our system and your personal details must match the data we hold.

Information on how to join video appointments can be found at:  
<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

If you do not have access to the internet, please contact the Academy office (details below) so that a telephone meeting can be arranged instead.

If you wish to arrange an appointment with the SENDCo, Mrs Naylor, please contact the Academy office through [enquiries@louthacademy.co.uk](mailto:enquiries@louthacademy.co.uk).

We look forward to speaking to you on Parents' Evening.

Yours faithfully



Mr P Dickinson  
Principal

O:\Louth\Office\2020-2021\Parents Evening\Year 10\Year 10 Parents' Evening.docx