



Ref: PCD/KC

8 July 2021

Dear Parent/Carer

GCSE Results Day 2021

We look forward to welcoming your son/daughter to collect their GCSE results on **Thursday 12th August 2021 from 8.30am**. As you will be aware, the last year has been challenging as a result of the pandemic and the Academy has worked incredibly hard to minimise the risk to both staff and students. Even though national restrictions are being lifted, we will still have to implement procedures to make the collection of your child's results as safe as possible, so as not to jeopardise the progress we have made in keeping our community safe. We therefore ask you to note the following:

- All Year 11 students must enter the school reception via the main gate to collect their results individually, whilst maintaining a distance of two metres.
- There will be a one-way system in place to allow students to collect their results and they will need to exit via the student gate.
- Students will be allocated a 15-minute time slot to collect their results based on surname, to maintain social distancing and minimise the number of students on the Academy site. (see overleaf)
- All students must maintain a safe distance of two metres at all times and must not congregate together on the Academy site.
- We ask that you do not accompany your child into the Academy to collect your child's results.
- If somebody else, such as a relative, is picking up results on behalf of your child then we will need written consent, signed by the student, to release the results. Without this, we will be unable to release the results.
- Staff will be on hand in the dining room to answer any Post-16 queries you or your son/daughter may have and to discuss the appeals process.
- If nobody is able to collect your child's results on the day, they will be posted home. Please can you email enquiries@louthacademy.co.uk or telephone the Academy on 01507606349 to let us know you will need your child's results posting.

I hope you understand the necessity for the arrangements above. I would like to congratulate all Year 11 students in advance of the results they will receive, which reflect a tremendous amount of hard work and dedication in very difficult circumstances during this academic year. Every student has the right to appeal their grades and information about the appeals process is enclosed.

Yours sincerely

Mr P Dickinson
Principal

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Louth Academy



GCSE Collection Times By Surname

Time	Surname
8:30am	A-B
8:45am	C-E
9:00am	F-H
9:15am	I-M
9:30am	N-R
9:45am	S-Y

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Louth Academy
Monks' Dyke Road
Louth
LN11 9AW

T. 01507 606349
E. enquiries@louthacademy.co.uk
www.louthacademy.co.uk

Principal: Philip C Dickinson BA (Hons) MA PGCE.



Year 11 Grades and Appeals 2021

How were my / my child's grades arrived at this year?

Grades this summer were based on Teacher Assessed Grades (TAGs). TAGs were submitted to the exam boards by us as a holistic assessment of students' performance in a subject, following a rigorous process of assessment, moderation and quality assurance. These grades were then approved by the relevant exam board, following external quality assurance checks.

What do I do if I'm not happy with my / my child's grade?

All students have the opportunity to appeal their grade if they meet the eligibility criteria (see below). It is important to note that an appeal may result in a grade being lowered, staying the same, or going up. So, if a student puts in an appeal and their grade is lowered, they will receive the lower mark.

There is also the option to resit GCSEs in the autumn, which may be preferable to some students. The design, content and assessment of these papers will be the same as in a normal year.

What are the grounds for appeal?

There are five main grounds for appeal, as dictated by the Joint Council for Qualifications (JCQ). They are:

- You think we have made an **administrative error**: an example of this would be putting the wrong information into a spreadsheet.
- You think we have made a **procedural error**: this means we haven't properly followed our own process, as approved by the exam board. An example of this would be where you've been told you should have received extra time for assessments but this wasn't given in a certain subject.
- You think the **academic judgement on the selection of evidence was unreasonable**: you think the evidence used to grade you was not reasonable.
- You think the **academic judgement on the grade you were given was unreasonable**.

What does 'unreasonable' mean?

'Unreasonable' is a technical term in this context and means that no educational professional acting reasonably could have selected the same evidence or come up with the same grade. This means that just because other forms of evidence may have been equally valid to use, the selection of evidence is not unreasonable. Because of the flexibility of the approach this year, every school and college will have used different forms of evidence.

It also means that the independent reviewers will **not** remark or grade students' evidence. Instead, they will look to see whether any teacher acting reasonably could have arrived at the same grade.



What will be the outcome of an appeal?

At either stage of the appeals process (see 'What are the two stages of an appeal?' below), a student's grade may go up, stay the same, or go down. When placing an appeal the student will have to sign a declaration saying that they accept the fact their grade may go down and they may get a lower grade than their original TAG.

What should I do before appealing?

Students must read the JCQ Student and Parent guide before appealing, which will be available on the JCQ website by results days.

We may not be able to offer as much advice and guidance on the likely success of an appeal this summer as we would in normal years, as we have already moderated and quality assured all the grades ourselves.

What are the two stages of an appeal?

All appeals, on any of the grounds above, must first go through a **centre review**. At this stage, we will check for any administrative errors, and check that our policies and procedures were followed correctly. Our policy has already been approved by the exam boards, so we are only ensuring that we followed this properly.

The outcome of the centre review will be communicated to students when made.

At the centre review stage, if we find that a grade should go up or down, we will ask the exam board to change it. They will then consider this request.

Following the outcome of a centre review, students may still choose to pursue an **awarding organisation appeal**. They must fill in the form below, which we will then send on their behalf to the exam boards. Students and parents cannot send appeals directly to the exam board themselves – it must come from us.

The outcome of the awarding organisation appeal will be communicated to students when made.

How do I make an appeal?

On results day or in the days that follow this [form](#) will need to be completed and emailed to appeals@louthacademy.co.uk.

What are the deadlines for appeals?

The deadline for submitting a centre review is 3 September; and the deadline for submitting an awarding organisation appeal is 10 September.